



ARIZONA CORPORATION COMMISSION  
CORPORATIONS DIVISION

**FILING INSTRUCTIONS  
FOR DOMESTIC NONPROFIT CORPORATION  
ARTICLES OF DISSOLUTION**  
Pursuant to A.R.S. § 10-11403

**NOTE: DO NOT use this form if dissolving by INCORPORATORS or INITIAL DIRECTORS under A.R.S. §10-11401 – use form CF0028.**

1. The Articles must be signed by the Chairman of the Board of Directors, or by the President, or by another duly-authorized officer, or, if the corporation is in the hands of a receiver, trustee or other court appointed fiduciary, by that fiduciary. The person signing must also give their title (for example, President, Chairman, etc.).
2. Pursuant to ARS §10-11403(C), the dissolution is not considered complete until all fees, penalties and costs required to be paid under this chapter have been paid. Please make sure there are no outstanding annual reports. You can contact the Annual Reports Section at (602) 542-3285.
3. Deliver the completed original Articles and one exact copy to the Commission together with the \$25.00 (U.S.) filing fee (authority is A.R.S. § 10-3122(A)(11)). Make checks payable to the Arizona Corporation Commission. Expedited filing service is available for an **additional** \$35.00 fee (add \$35 to the filing fee).
4. **PUBLICATION is required.** Within 60 days after the Commission files (approves) the Articles of Dissolution, you must publish a copy of the document in a newspaper of general circulation in the county of the known place of business in Arizona for three consecutive publications. **Do not publish until the document has been approved and filed by the Commission.** A list of qualified newspapers will be enclosed with your approval letter and is also available on the Commission website, [www.azcc.gov/divisions/corporations](http://www.azcc.gov/divisions/corporations). You may file the Affidavit of Publication you will receive from the newspaper, but filing it is not mandatory. The entity may be subject to administrative dissolution if it fails to publish.
5. The dissolution is not considered complete until the Commission has received an original **Certificate of Compliance** from the Arizona Department of Revenue evidencing that the tax levied under Title 42, chapter 5, Article 1 against the corporation has been paid or that the corporation is not subject to the tax. You must request the Certificate of Compliance in writing by completing an application through the Arizona Department of Revenue. You can download the application from the ADOR website at <http://www.azdor.gov/Forms.aspx>. For questions, please contact the Arizona Department of Revenue, Special Collection Section, 1600 West Monroe, Phoenix, Arizona 85007, (602) 716-6234.

For further information, please contact the Call Center at (602) 542-3026 in Phoenix or the Tucson office at (520) 628-6560 (Toll Free, AZ Residents only - 800 345-5819.)

**ARTICLES OF DISSOLUTION**

Pursuant to A.R.S. § 10-11403

1. The name of the corporation is:

\_\_\_\_\_.

2. Dissolution of the corporation was authorized on

the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

3. Dissolution was duly authorized by act of:

- The members.
- The board of directors.
- And by the person or persons so specified in the corporation Articles of Incorporation or bylaws.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_